

Employment Application Form

**Aptos United Methodist Church
221 Thunderbird Dr.
Aptos, Ca 95003
office@aptosumc.org**

Instructions: Type or Print clearly in black or blue ink. Answer all questions.

A resume may be attached to the completed application.

PERSONAL INFORMATION:

Name:(first)_____ (middle)_____ (last)_____ Street

Address: _____

City, State, Zip Code: _____

Phone: (____)_____ _ Alternate Phone: (____) _____

E-mail: _____

Social Security Number: _____

Are you eligible to work in the United States? Yes _____ No _____

A background check is done on all hired employees. Have you been convicted of or pleaded no contest to a felony within the last five years? No ___ Yes ___ If yes, please explain:

POSITION/AVAILABILITY: Position Applied For _____

What date are you available to start work? _____ EDUCATION:

Name and Address of School - Degree/Diploma - Graduation Date

List your skills as related to this job, training, and awards.

EXPERIENCE: List your experience as related to this job.

EMPLOYMENT HISTORY:MOST RECENT PREVIOUS EMPLOYER:

Address:

Supervisor: _____ Title _____

Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Salary: _____ Reason for Leaving: _____

OTHER PREVIOUS EMPLOYMENT: Name, Address, Phone of Employer:

May We Contact Your Current and Past Employers? Yes _____ No _____

CHURCH AFFILIATIONS:

CHURCH NAME & ADDRESS

VOLUNTEER EXPERIENCE:

ORGANIZATION NAME AND NUMBER OF CONTACT PERSON _____

WORK RELATED REFERENCES: Name / Title / Address / Phone for 3 references familiar with your work.

(Letters may be attached if available)

1. _____

2. _____

3. _____

OTHER COMMENTS/INFORMATION:

What else do we need to know about you that may be helpful in our decision to hire you?

Non-Discrimination Statement

Aptos United Methodist Church does not discriminate against job applicants or employees on the basis of race, color, national origin, gender, disability, age, or veteran status.

Employment At Will

Employment with Aptos United Methodist Church is “at will” and not by contract either express or implied. This means that if you become employed at Aptos United Methodist Church, both you and the church are free to terminate the employment relationship at any time and for any legal reason.